

Aspect Software, Inc.

Sample Inventory Extensions Report:

Inventory Extension Report:

First, open the Navigator and click on the Inventory Maintenance Tab. The last option is the Inventory Extension Report, click on this option.

The screenshot shows the Aspect Navigator software interface. The title bar reads "Aspect Navigator". The main header area contains the Aspect Software logo, the company name "Aspect Software, Inc.", and the tagline "Back-Office Software for Restaurateurs". Contact information is provided: Phone: 800-454-3280, Fax: 800-854-5057, and email: Support@Aspect-Software.Net. Copyright 2001, Aspect Software, Inc. is also noted.

The interface features a left-hand navigation pane with the following menu items: Welcome, Setting Up Your Store, Sales Reporting, Labor Reporting, Employee Scheduling, Inventory Setup, **Inventory Maintenance** (highlighted), Menu Costing, Passwords, Scripts, Support & Upgrades, and Frequently Asked Questions.

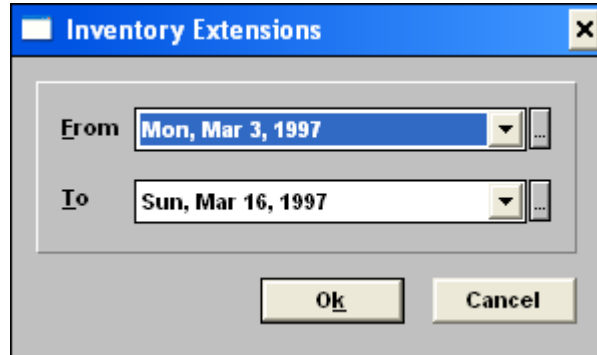
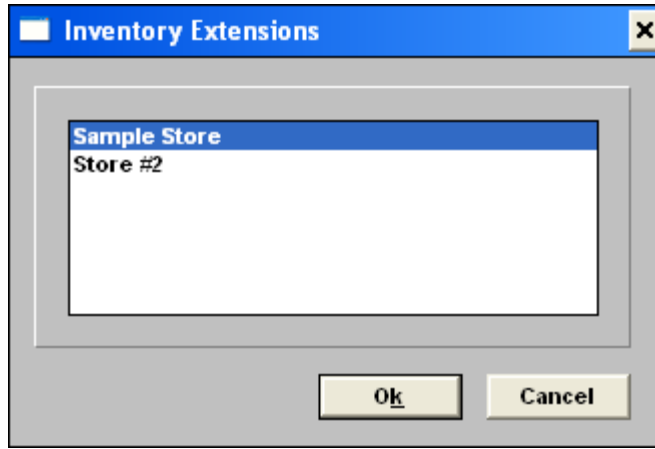
The main content area is titled "Inventory Maintenance" and contains four sections:

- Inventory Count**: Inventory counts should be entered on some regular basis to calculate your cost of sales and to calculate usages for each item in you inventory.
- Invoices**: Aspect uses the invoices you enter to update the price of each inventory item and to calculate the actual usage and cost for each item in your inventory.
- Cost Of Sales**: The cost of sales report is the broadest inventory report, showing total beginning inventory, purchases and cost for each inventory group. Right-click on any group or item and choose Inspect to view additional details.
- Inventory Extensions**: The Inventory Extensions Report shows detailed information about each item in your inventory including usage, price history, cost, legitimate cost and usage variances.

At the bottom of the main content area, there is a small icon and a link: [\(Click here for more information on entering counts and invoices\).](#)

The footer of the interface includes: Navigator On/Off, Close the Navigator, Exit Aspect, and the date/time: Thu, Jul 16, 2009 03:23p.

Next, chose the “store” and the dates you would like see on the report. Ie: Sample Store and the dates, March 3, 1997 – March 16, 1997.



The Inventory Extensions Report shows detailed information about each item in your inventory including usage, price history, cost, legitimate cost, and usage variances:

Aspect Software V6.33 - [Inventory Extensions, Sample Store, 03/03/97 - 03/16/97]

File Edit Action Payroll Sales Inventory Settings Window Help

Group	Name	Size	Beginning Inventory	Units Purchased	Ending Inventory	Usage	Legit Usage	Usage +/-	Cost +/-
Buffet	Cheddar/buffet	Pound	266.78	41.76	266.78	41.76		41.76	64.73
Buffet	Jalapeno Cheese	Pound	43.00	80.00	43.00	80.00		80.00	149.17
Buffet	Townhouse Cracke	Case	1.50	7.00	1.50	7.00		7.00	154.77
Ttl Buffet	Ttl Buffet							128.76	368.67
Chicken	Breast 5 Oz	Pound	297.00	520.00	297.00	520.00	592.19	-72.19	-164.99
Chicken	Breast 7 Oz	Pound	228.00	500.00	228.00	500.00	345.06	154.94	374.55
Chicken	Tenders	Pound	210.00	600.00	210.00	600.00	670.96	-70.96	-153.98
Ttl Chicken	Ttl Chicken							11.79	55.57
Dairy	Blue Chz Crumbs	Pound	12.00	10.00	12.00	10.00	17.61	-7.61	-15.69
Dairy	Boiled Eggs	Case	2.00	11.00	2.00	11.00	10.18	0.82	22.41
Dairy	Butter	Pound	25.00	180.00	25.00	180.00	57.53	122.47	161.66
Dairy	Buttermilk	0.5-Gallon		9.00		9.00	2.81	6.19	6.83
Dairy	Cheddar 40 Lb	Pound	65.00	215.79	65.00	215.79	124.86	90.93	140.61
Dairy	Cottage Cheese	Pound		20.00		20.00		20.00	22.50
Dairy	Eggs	Dozen	63.00	150.00	63.00	150.00	174.49	-24.49	-21.39
Dairy	Golden Velvet	Pound	50.00	90.00	50.00	90.00	58.63	31.38	58.15
Dairy	Half & Half	Quart	22.00	48.00	22.00	48.00	51.68	-3.68	-5.01
Dairy	Heavy Cream	Quart	60.00	240.00	60.00	240.00	95.19	144.81	306.99
Dairy	Honey Butter	Bottle	7.00	24.00	7.00	24.00	11.39	12.61	42.03
Dairy	Ice Cream	Gallon	11.00	45.00	11.00	45.00	21.39	23.61	277.83
Dairy	Jack Cheese 40lb	Pound	68.00	129.90	68.00	129.90	124.86	5.04	11.04
Dairy	Jack Cheese Slcd	Pound	30.00	84.00	30.00	84.00	66.07	17.93	42.18
Dairy	Margarine	Pound	55.00	240.00	55.00	240.00	424.86	-184.86	-64.57
Dairy	Parmesan Cheese	Pound	38.00	120.00	38.00	120.00	106.15	13.85	61.71
Dairy	Parmesan Shredde	Pound	20.00	48.00	20.00	48.00	30.94	17.06	54.10
Dairy	Slice Cheddar	Pound	48.00	60.00	48.00	60.00	62.27	-2.27	-4.69
Dairy	Sliced Provolone	Pound	34.00	96.00	34.00	96.00	75.13	20.88	43.84
Dairy	Sour Cream	Pound	160.00	340.00	160.00	340.00	278.19	61.81	58.76
Dairy	Whipped Butter	Pound	160.00	220.00	160.00	220.00	280.80	-60.80	-70.34
Dairy	White Cheese	Pound	36.00	60.00	36.00	60.00	10.83	49.17	86.89
Ttl Dairy	Ttl Dairy							354.85	1,215.84
Food Other	A-1 Sauce 5oz	Each		24.00		24.00	40.38	-16.38	-3.83
Food Other	Almonds	Pound	78.00	100.00	78.00	100.00	142.69	-42.69	-179.62
Food Other	Anchovy Paste	Pound	9.00		9.00		1.67	-1.67	-9.70
Food Other	Artichoke Hearts	Each	9.00	6.00	9.00	6.00	5.80	0.20	-6.26
Food Other	Balsamic Vinegar	Litre		10.00		10.00		10.00	36.40
Food Other	Basil Leaves	Each	6.50		6.50		0.10	-0.10	-0.31
Food Other	Bay Leaves	Each	0.25		0.25		0.13	-0.13	-0.96
Food Other	Bbq Sauce	5-Gallon	4.00	6.00	4.00	6.00		6.00	203.88
Food Other	Beef Base	Each	31.00	54.00	31.00	54.00	30.38	23.62	120.43
								1,642.57	10,034.45

Thu, Jul 16, 2009 03:29p 1:355

From here you can “inspect” an item to view the purchases, perpetual on hand, actual counts and variances. Simply find the item that would like to “inspect”, right click and chose the last option, inspect.

Group	Name	Size	Beginning Inventory	Units Purchased	Ending Inventory	Usage	Legit Usage	Usage +/-	Cost +/-
Buffet	Cheddar/buffet	Pound	266.78	41.76	266.78	41.76		41.76	64.73
Buffet	Jalapeno Cheese	Pound	43.00	80.00	43.00	80.00		80.00	149.17
Buffet	Townhouse Cracke	Case	1.50	7.00	1.50	7.00		7.00	154.77
Tti Buffet	Tti Buffet							128.76	368.67
Chicken	Breast 5 Oz	Pound	297.00	520.00	297.00	520.00	592.19	-72.19	-164.99
Chicken	Breast 7 Oz	Pound	228.00	500.00	228.00	500.00	345.06	154.94	374.55
Chicken	Tenders	Pound	210.00	600.00	210.00	600.00	670.96	-70.96	-153.98
Tti Chicken	Tti Chicken							11.79	55.57
Dairy	Blue Chz Crumbs	Pound	12.00	10.00	12.00	10.00	17.61	-7.61	-15.69
Dairy	Boiled Eggs	Case	2.00	11.00	2.00	11.00	10.18	0.82	22.41
Dairy	Butter	Pound	25.00	180.00	25.00	180.00	57.53	122.47	161.66
Dairy	Buttermilk	0.5-Gallon		9.00		9.00	2.81	6.19	6.83
Dairy	Cheddar 40 Lb	Pound	65.00	215.79	65.00	215.79	124.86	90.93	140.61
Dairy	Cottage Cheese	Pound		20.00		20.00		20.00	22.50
Dairy	Eggs	Dozen	63.00	150.00	63.00	150.00	174.49	-24.49	-21.39
Dairy	Golden Velvet	Pound	50.00	90.00	50.00	90.00	58.63	31.38	58.15
Dairy	Half & Half	Quart	22.00	48.00	22.00	48.00	51.68	-3.68	-5.01
Dairy	Heavy Cream	Quart	60.00	240.00	60.00	240.00	95.19	144.81	306.99
Dairy	Honey Butter	Bottle	7.00	24.00	7.00	24.00	11.39	12.61	42.03
Dairy	Ice Cream	Gallon	11.00	45.00	11.00	45.00	21.39	23.61	277.83
Dairy	Jack Chee	und	68.00	129.90	68.00	129.90	124.86	5.04	11.04
Dairy	Margarine	und	55.00	240.00	55.00	240.00	424.86	-184.86	-64.57
Dairy	Parmesan	und	38.00	120.00	38.00	120.00	106.15	13.85	61.71
Dairy	Parmesan	und	20.00	48.00	20.00	48.00	30.94	17.06	54.10
Dairy	Slice Chec	und	48.00	60.00	48.00	60.00	62.27	-2.27	-4.69
Dairy	Slice Pro	und	34.00	96.00	34.00	96.00	75.13	20.88	43.84
Dairy	Sour Crea	und	160.00	340.00	160.00	340.00	278.19	61.81	58.76
Dairy	Whipped E	und	160.00	220.00	160.00	220.00	280.80	-60.80	-70.34
Dairy	White Che	und	36.00	60.00	36.00	60.00	10.83	49.17	86.89
Tti Dairy	Tti Dairy							354.85	1,215.84
Food Other	A-1 Sauce	ch		24.00		24.00	40.38	-16.38	-3.83
Food Other	Almonds	und	78.00	100.00	78.00	100.00	142.69	-42.69	-179.62
Food Other	Anchovy Paste	und	9.00		9.00		1.67	-1.67	-9.70
Food Other	Artichoke Hearts	Each	9.00	6.00	9.00	6.00	5.80	0.20	-6.26
Food Other	Balsamic Vinegar	Litre		10.00		10.00		10.00	36.40
Food Other	Basil Leaves	Each	6.50		6.50		0.10	-0.10	-0.31
Food Other	Bay Leaves	Each	0.25		0.25		0.13	-0.13	-0.96
Food Other	Bbq Sauce	5-Gallon	4.00	6.00	4.00	6.00		6.00	203.88
Food Other	Beef Base	Each	31.00	54.00	31.00	54.00	30.38	23.62	120.43
								1,642.57	10,034.45

Enter the dates you would like to review. Suggestion... if the report is for two weeks, have the first “inspect” date start a week or two prior to the first date of the original report.

Select Dates ✕

Start Date: Sun, Feb 16, 1997

End Date: Sun, Mar 16, 1997

Now you can review the price, purchases, legitimate usage, perpetual on hand, counts, and variances.

Date	Size	Price	Quantity Purchased	Leit Usage	Perpetual On Hand	Actual Count	Usage +/-
02-16-97	Gallon	11.77					
02-25-97	Gallon	11.77					
03-01-97	Gallon	11.77		1.91	-1.91		
03-02-97	Gallon	11.77		1.50	-3.41	11.00	-14.41
03-03-97	Gallon	11.77		1.36	9.64		
03-04-97	Gallon		25.00	1.23	33.41		
03-05-97	Gallon			0.91	32.50		
03-06-97	Gallon			1.14	31.36		
03-07-97	Gallon			2.90	28.46		
03-08-97	Gallon			1.50	26.96		
03-09-97	Gallon	11.77		1.86	25.10	16.50	8.60
03-10-97	Gallon			1.00	15.50		
03-11-97	Gallon		20.00	1.27	34.23		
03-12-97	Gallon			1.18	33.05		
03-13-97	Gallon			1.41	31.64		
03-14-97	Gallon			2.04	29.60		
03-15-97	Gallon			1.95	27.65		
03-16-97	Gallon	11.77		1.64	26.01	11.00	15.01
			45.00	24.80			9.20

At this point you can chose to either inspect the purchases or the legitimate usage. We will start with the purchases. Chose a date, right click, and chose "inspect purchases".

Date	Size	Price	Quantity Purchased	Leit Usage	Perpetual On Hand	Actual Count	Usage +/-
02-16-97	Gallon	11.77					
02-25-97	Gallon	11.77					
03-01-97	Gallon	11.77		1.91	-1.91		
03-02-97	Gallon	11.77		1.50	-3.41	11.00	-14.41
03-03-97	Gallon	11.77		1.36	9.64		
03-04-97	Gallon		25.00	1.23	33.41		
03-05-97	Gallon			0.91	32.50		
03-06-97	Gallon			1.14	31.36		
03-07-97	Gallon			2.90	28.46		
03-08-97	Gallon			1.50	26.96		
03-09-97	Gallon	11.77		1.86	25.10	16.50	8.60
03-10-97	Gallon			1.00	15.50		
03-11-97	Gallon		20.00	1.27	34.23		
03-12-97	Gallon			1.18	33.05		
03-13-97	Gallon			1.41	31.64		
03-14-97	Gallon			2.04	29.60		
03-15-97	Gallon			1.95	27.65		
03-16-97	Gallon	11.77		1.64	26.01	11.00	15.01
			45.00	24.80			9.20

- Display Options
- Find Record
- Print
- Graph
- Export
- Load As Spreadsheet
- Load As Web Page
- Load As XML Page
- Inspect Purchases
- Inspect Legitimate Usage

All of the purchases will be listed by date. It also includes the purchase price, total price of purchase and the count by price.

Date	Vendor Name	Invoice Number	Purchase Quantity	Purchase Size	Extended Price	Count By Quantity	Count Size	Count By Price
03-04-97	The Haagen-Dazs Company	R00088152	25.00	Gallon	294.20	25.00	Gallon	11.77
03-11-97	The Haagen-Dazs Company	R00088223	20.00	Gallon	235.36	20.00	Gallon	11.77
					529.56	45.00		

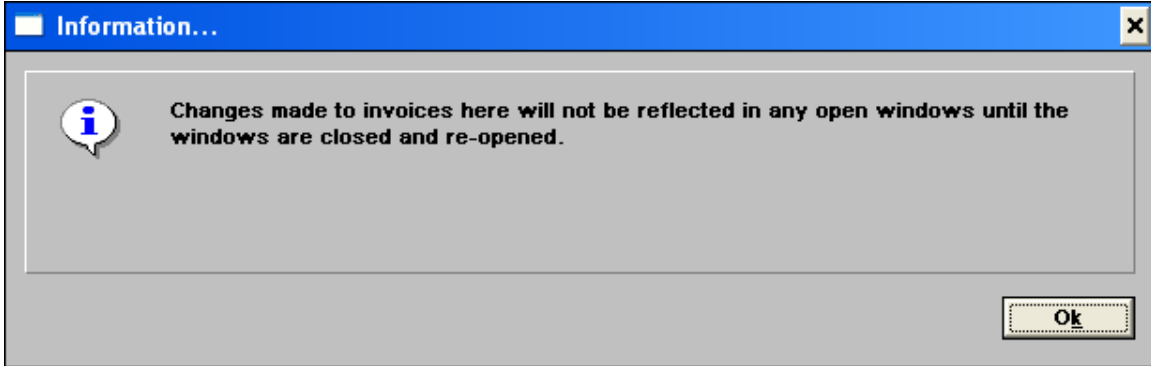
Thu, Jul 16, 2009 03:58p 1:2 Complete.

If you need to make a change to the invoice, simply right click and chose "edit record".

Date	Vendor Name	Invoice Number	Purchase Quantity	Purchase Size	Extended Price	Count By Quantity	Count Size	Count By Price
03-04-97	The Haagen-Dazs Company	R00088152	25.00	Gallon	294.20	25.00	Gallon	11.77
03-11-97	The Haagen-Dazs Company	R00088223	20.00	Gallon	235.36	20.00	Gallon	11.77
					529.56	45.00		

Thu, Jul 16, 2009 03:59p 1:2 Complete.

This will open the invoice. You can make adjustments or corrections to the invoice. Aspect will re-calculate the adjustment/corrections once the report is completely closed.



Now that you have closed the report and re-opened it, we will inspect the legitimate usage.

From the Inventory Extensions Report, find the item (ie: ice cream), right click and chose "inspect", enter the dates and click on "ok".

Now, right click on a date and chose "inspect legitimate usage".

Aspect Software V6.33 - [Inspect, Ice Cream, 02/01/97 - 03/16/97]

File Edit Action Payroll Sales Inventory Settings Window Help

Date	Size	Price	Quantity Purchased	Lejit Usage	Perpetual On Hand	Actual Count	Usage +/-
02-01-97	Gallon	11.77					
02-16-97	Gallon	11.77					
02-22-97	Gallon	11.77					
02-25-97	Gallon	11.77					
03-01-97	Gallon	11.77		1.91	-1.91		
03-02-97	Gallon	11.77		1.50	-3.41	11.00	-14.41
03-03-97	Gallon			1.36	9.64		
03-04-97	Gallon		30.00	1.23	38.41		
03-05-97	Gallon			0.91	37.50		
03-06-97	Gallon			1.14	36.36		
03-07-97	Gallon			2.90	33.46		
03-08-97	Gallon			1.50	31.96		
03-09-97	Gallon	9.81		1.86	30.10	16.50	13.60
03-10-97	Gallon			1.00	15.50		
03-11-97	Gallon			1.27	34.23		
03-12-97	Gallon			1.18	33.05		
03-13-97	Gallon			1.41	31.64		
03-14-97	Gallon			2.04	29.60		
03-15-97	Gallon			1.95	27.65		
03-16-97	Gallon	11.77		1.64	26.01	11.00	15.01
			50.00	24.80			14.20

Thu, Jul 16, 2009 04:11p 11:20 Complete.

This report will list all recipes that your item is in. (ie: ice cream is in Brandy Sauce, Ice Cream, and Ice Cream Brownie). It lists how many of the particular item was sold and the quantity that was used.

Aspect Software V6.33 - [Legitimate Usage, Ice Cream, Scoops*, 07/05/08]

File Edit Action Payroll Sales Inventory Settings Window Help

Recipe Name	Number Sold	Quantity Used	Size
Brandy Sauce*			Case
Ice Cream	12	0.20	Case
Ice-Cream Browni	2	0.07	Case
			0.27

Thu, Jul 16, 2009 04:15p 1:3

If the recipe needs to be adjusted, simply right click on the menu item and chose “edit record”.

Aspect Software V6.33 - [Legitimate Usage, Ice Cream, Scoops*, 07/05/08]

File Edit Action Payroll Sales Inventory Settings Window Help

Recipe Name	Number Sold	Quantity Used	Size
Brandy Sauce*			Case
Ice Cream	12	0.20	Case
Ice-Cream Browni	2	0.07	Case
			0.27

- Edit Record
- Display Options
- Find Record
- Print
- Graph
- Export
- Load As Spreadsheet
- Load As Web Page
- Load As XML Page

Thu, Jul 16, 2009 04:17p 2:3

Now you can make adjustments/changes to the actual recipe. Again, Aspect will re-calculate the adjustments/changes, but only after the report is closed and re-opened.

Edit Recipe

Name: ICE CREAM Gross Yield: 1 - Serving

Group: Kids Menu Serving Size: 1 - Serving

Menu #: 3514 Code: Sale Price: 1.95

Ingredient	Ingredient Size	Recipe Quantity	Conversion	Price	Cost	Gross Cost	Cost %
Cinnamon Nachos (Batch)	Each	Each	Ea = Ea	0.03	0.0257	0.03	1.32
Ice Cream, Scoops*	Case	Serving	Cs = 60-Sv	21.60	0.3600	0.36	18.46
Syrup, Chocolate*	24 oz Bottle	0.5-Fluid Oz	24 oz B = 17-Fz	1.80	0.0530	0.05	2.72
						0.4387	22.50

Buttons: Insert, Delete, Edit, Display, Print

If you would like to view another format under the Inventory Extensions Report, simply click on the binoculars and chose another report.

Display...

Description	Auto Format	Protected Report
Actual Vs. Legitimate	Yes	No
High Cost By Group	Yes	No
High Cost Items	Yes	No
Inventory Extensions	Yes	No
Price Changes	Yes	No
Price Effect	Yes	No

Buttons: Properties, Custom, Ok, Cancel