

Aspect Configuration Manual

Buffalo Wild Wings

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Revised May 29, 2005

Here is a step by step manual to realign the sales and inventory for the Buffalo Wild Wings due to the mismatch in Panasonic POS Databases. Since the POS Databases are not the same from store to store but the Aspect Software was the same from store to store, it is required by the end user to change the configuration of Aspect for each individual POS Database.

Step 1

Make a backup of the Aspect Software (Navigator / Scripts / Backup Store Files)

Step 2

Go to the Sales Record (Settings / Sales Setup / Sales Record Setup)

Step 3

Print out a copy of the Sales Record

Step 4

Right click on the Sales Record and choose "View Defaults". A separate screen will appear on the left. The left screen is the "default" settings and the right screen is the "actual" settings.

	s Record - Sample	L ? 🗡 Store					🔮 Sales	Record - Sample St	ore				
eld	Description	Field Type	Input Type	Input File	Formula/ Input Field		Field	Description	Field Type	Input Type	Input File	Formula/ Input Field	
0	Net Sales Ttl	Standard	Import from file	Sales Totals	1	_		62 Rep & Maint Ropt	Paid out	Input by user	N/A		
	Discounts Ttl	Standard	Import from file	Sales Totals	2			63 Liquor Receipts	Paid out	Input by user	N/A		
	Ret Items Count	Standard	Import from file	Sales Totals	3			64 Beer Receipts	Paid out	Input by user	N/A		
	Ret Items Ttl Svc Charge Ttl	Standard Standard	Import from file Import from file	Sales Totals Sales Totals	4			65 Wine Receipts 66 Non Alc Receipts	Paid out Paid out	Input by user Input by user	N/A N/A		
	Tax Collect Ttl	Standard	Import from file	Sales Totals	6			67	Standard	Input by user	N/A		
	Credit Total	Standard	Import from file	Sales Totals	7			68 Other Discount	Standard	Calculated total	N/A	23+28.30	
7	Void Count	Standard	Import from file	Sales Totals	8			69	Standard	Input by user	N/A	20.20.00	
8	Void Total	Standard	Import from file	Sales Totals	9			70 Bar	Standard	Calculated total	N/A	JOB CODE	
	Cancel Cntl Cnt	Standard	Import from file	Sales Totals	10			71 Checkout	Standard	Calculated total	N/A	JOB CODE	
	Cancel Cntl Ttl	Standard	Import from file	Sales Totals	11			72 Expo	Standard	Calculated total	N/A	JOB CODE	
	Mgr Void Count	Standard	Import from file	Sales Totals	12			73 Hostess	Standard	Calculated total	N/A	JOB CODE	
	Mgr Void Ttl	Standard	Import from file	Sales Totals	13			74 Key Employee	Standard	Calculated total	N/A	JOB CODE	
	Rounding Ttl	Standard	Import from file	Sales Totals	14			75 Kitchen	Standard	Calculated total	N/A	JOB CODE	
	Chng Grand Cntl	Standard Standard	Import from file	Sales Totals Sales Totals	15			76 Office 77 Trainee	Standard	Calculated total Calculated total	N/A N/A	JOB CODE JOB CODE	
	Cntl Grand Ttl Cntl Train Ttl	Standard	Import from file Import from file	Sales Totals Sales Totals	16			77 Trainee 78 Trainer	Standard Standard	Calculated total Calculated total	N/A N/A	JOB CODE	
17		Standard	Import from file	Sales Totals	18			79 Wait	Standard	Calculated total	N/A	JOB CODE	
	Chk Carry Ttl	Standard	Import from file	Sales Totals	19			80 Wyprep	Standard	Calculated total	N/A	JOB CODE	
	Chk Begun Cnt	Standard	Import from file	Sales Totals	20			81	Standard	Input by user	N/A		
	Chk Revenue Ttl	Standard	Import from file	Sales Totals	21			82 Bar	Standard	Calculated total	N/A	JOB HOURS	
21	Chk Paid Cnt	Standard	Import from file	Sales Totals	22			83 Checkout	Standard	Calculated total	N/A	JOB HOURS	
22		Standard	Import from file	Sales Totals	23			84 Expo	Standard	Calculated total	N/A	JOB HOURS	
23		Standard	Import from file	Sales Totals	24			85 Hostess	Standard	Calculated total	N/A	JOB HOURS	
	Type 1 Chk Cnt	Standard	Import from file	Sales Totals	25			86 Key Employee	Standard	Calculated total	N/A	JOB HOURS	
25		Standard	Import from file	Sales Totals	26 27			87 Kitchen	Standard	Calculated total	N/A	JOB HOURS	
26 27		Standard Standard	Import from file	Sales Totals Sales Totals	27 28			88 Office 89 Trainee	Standard	Calculated total	N/A N/A	JOB HOURS JOB HOURS	
28		Standard	Import from file Import from file	Sales Totals	20			90 Trainer	Standard Standard	Calculated total Calculated total	N/A	JOB HOURS	
29		Standard	Import from file	Sales Totals	30			91 Wait	Standard	Calculated total	N/A	JOB HOURS	
	Type 3 Chk Cnt	Standard	Import from file	Sales Totals	31			92 Worep	Standard	Calculated total	N/A	JOB HOURS	
	Type 3 Cover Cnt	Standard	Import from file	Sales Totals	32			93	Standard	Input by user	N/A		
32		Standard	Import from file	Sales Totals	33			94	Standard	Input by user	N/A		
	Type 4 Chk Cnt	Standard	Import from file	Sales Totals	34			95	Standard	Input by user	N/A		
	Type 4 Cover Cnt	Standard	Import from file	Sales Totals	35			96	Standard	Input by user	N/A		
35		Standard	Import from file	Sales Totals	36			97	Standard	Input by user	N/A		
36		Standard	Import from file	Sales Totals	37			98	Standard	Input by user	N/A		
	Gross F&B Ropt	Standard	Import from file	Sales Totals	185 186			99 100	Standard	Input by user	N/A N/A		
	Charged Ropt Charged Tips	Standard Standard	Import from file Import from file	Sales Totals Sales Totals	186			101	Standard Standard	Input by user Input by user	N/A		
	Service Charges	Standard	Import from file	Sales Totals	188			102	Standard	Input by user	N/A		
40	Tips Declared	Standard	Import from file	Sales Totals	189			103	Standard	Input by user	N/A		
42		Standard	Import from file	Sales Totals	190			104	Standard	Input by user	N/A		
43		Standard	Input by user	N/A				105	Standard	Input by user	N/A		
44	Trackdef 1-1	Standard	Import from file	Sales Totals	39			106	Standard	Input by user	N/A		
45		Standard	Import from file	Sales Totals	41			107	Standard	Input by user	N/A		
46		Standard	Import from file	Sales Totals	43			108	Standard	Input by user	N/A		
47		Standard	Import from file	Sales Totals	45			109	Standard	Input by user	N/A		
48		Standard	Import from file	Sales Totals	47			110	Standard	Input by user	N/A		
49	Trackdef 1-6 Trackdef 1-7	Standard Standard	Import from file Import from file	Sales Totals Sales Totals	49 51			111 112	Standard Standard	Input by user Input by user	N/A N/A		
50	Trackdef 1-7	Standard	Import from file	Sales Totais	53			112	Standard	Input by user	N/A		
52		Standard	Import from file	Sales Totals	55			114	Standard	Input by user	N/A		
53		Standard	Import from file	Sales Totals	57			115	Standard	Input by user	N/A		
54		Standard	Import from file	Sales Totals	59			116	Standard	Input by user	N/A		
55		Standard	Import from file	Sales Totals	61			117	Standard	Input by user	N/A		
56	Trackdef 1-13	Standard	Import from file	Sales Totals	63			118	Standard	Input by user	N/A		
57		Standard	Import from file	Sales Totals	65			119	Standard	Input by user	N/A		
	Trackdef 1-15	Standard	Import from file	Sales Totals	67			120	Standard	Input by user	N/A		
	Trackdef 1-16 Trackdef 1-17	Standard Standard	Import from file Import from file	Sales Totals Sales Totals	69			121 122	Standard Standard	Input by user Input by user	N/A N/A		

Scan the "default" and "actual" records. You will notice a variance in Field or Line number 9. Basically, the "default" has the record and the "actual" does not, causing the "actual" sales record to pull from the wrong fields. There are a total of 11 mismatches that pushed the Sales Record.

Step 6

Close the "default" Sales Record on the left and expand the "actual" Sales Record so it is full screen. Then right click on the Sales Record and choose "Load Defaults". This will cause all of the fields in the Sales Record to match. **Note: Once you do this, sales information won't be valid for previous days**

Step 7

Right click again on the Sales Record and choose "View Defaults". A separate screen will appear on the left. The left screen is the "default" settings and the right screen is the "actual" settings.

Step 8

Scan the "default" and "actual" records line by line. Remove any duplicate entries or erroneous entries up until the "net sales" calculation around line 254. To remove an entry, DO NOT HIT THE RED NEGATIVE. Instead, click on the field and clear out the fields. The result should look like this...

Edit Sales Record					
Description					
Field <u>T</u> ype	Standard 🗾				
<u>I</u> nput Type	Input by user 💌				
Inp <u>u</u> t File	N/A				
<u>F</u> ield					
<u>C</u> ode					
🖌 Always i	mport as a <u>p</u> ositive number				
	export as a <u>n</u> egative number				
🔄 Make th	is field <u>r</u> ead-only				
	is only a placeholder for future Do not include it in any reports.				
Projection Set	tings <u>Ok</u> Cancel				

Close the "default" Sales Record on the left and expand the "actual" Sales Record so it is full screen.

Step 10

Find the discounts in the Sales Record, typically lines 12 through 21 (default 12..21). Double click each one and change the "standard" to "discount."

Step 11

Find the Net Sales and change the calculation (default 80..156) Find the Ttl Charges and change the calculation (default 27..30) Find the Ttl Discounts and change the calculation (default 12..21) Find the Deposit Due and change the calculation (default 60-34-296)

Close the Sales Record

Go to the Sales Input (Settings / Sales Setup / Sales Input Setup)

Step 14

Double click each line and make sure the description matches to your liking the Field 1 input. For instance, if you are reporting Beer Sales, you want the description to be Beer Sales and the Field 1 Input to read "Beer"

	.88 - [Sales Input Format ayroll <u>S</u> ales Inventory Se				
	₽₿ ⊪ ? ∕				
umn	Row	Description	Field 1	Field 2	
ft	1	NET SALES	Unused	Unused	/
ft	2	Food	Food Sales	Food Sales %	
ft	3	Non Alcohol	Non Alc Sales	Non Alc Sales %	
ft	4	Liquor	Liquor Sales	Liquor Sales %	
t	5	Beer	Beer Sales	Beer Sales %	
	6	Wine	Wine Sales	Wine Sales %	
	7		Unused	Unused	
	8	=TTL NET SALES	Net Sales	Unused	
	9		Unused	Unused	
	10	TAX	Unused	Unused	
	11	Food	Food Tax	Unused	
	12	Liquor	Liquor Tax	Unused	
	13	Beer	Beer Tax	Unused	
	14	Wine	Wine Tax	Unused	
	14	*****10	Unused	Unused	
		TTL TAN			
	16	+TTL TAX	Total Tax	Unused	
	17		Unused	Unused	
	18	=GROSS SALES	Gross Sales	Unused	
	19		Unused	Unused	
	20		Unused	Unused	
t	1	GROSS SALES	Gross Sales	Unused	
t	2	- Charges	Net Charges	Unused	
t	3	- Charge Tips	Charge Tips	Unused	
	4				
t		- Discounts	Total Discounts	Unused	
t	5	- Paid Outs	Ttl Paid Out	Unused	
t .	6	+ Cash Over	Server Over	Unused	
t	7	- Cash Short	Server Short	Unused	
nt	8	+ Gift C Sold	Gift Cert Sold	Unused	
nt	9	- Gift C Redeem	Gift Cert Redeem	Unused	
nt	10		Unused	Unused	
ht	11	= DEPOSIT DUE	Deposit Due	Unused	
nt	12	AM DEPOSIT	Am Deposit	Unused	
	12				
nt	13	PM DEPOSIT	Pm Deposit	Unused	
nt	14		Unused	Unused	
nt	15	OVER/SHORT	Over/short	Unused	
nt	16		Unused	Unused	
nt	17	Lunch Sales	Lunch Sales	Unused	
nt	18	Dinner Sales	Dinner Sales	Unused	
t	19		Unused	Unused	
nt i	20		Unused	Unused	
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Make sure you save your changes.

Step 15

Reimport your sales for the last day. Go to Action / Import POS Totals. Note: The time that the import is cutoff for is located under Settings / System Settings. For instance, if you are changing the information at 2pm and your system settings say 12:00pm, then you are importing today's information. You want to change the System Settings time to later in the day, hence 5pm.

Verify the Sales Match your DSR from your POS System. To do older days, you cannot import them. You will have to have management rekey the sales, deposit, ect. and verify the sales mix under Sales / Sales Mix Summary.

Step 17

Final step is to fix the Inventory Groups. Go to Inventory Groups (Settings / Inventory Setup / Inventory Groups)

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Step 18

To fix, double click each line and assign the Inventory Group to the appropriate Sales Link. For instance, Produce would be linked to "Food Sales."

Close the Inventory Group Screen and make sure you save it.

Step 20

Verify the COGS.

That should fix all of your stores....